



FRC INTERNSHIP APPLICATION

Family Research Council / 801 G Street, NW / Washington, D.C. 20001
PHONE: 202-393-2100 / E-mail: internships@frc.org

GENERAL INFORMATION

Prefix: Mr. Mrs. Ms.

Name: First _____ M.I. _____ Last _____

Date of Birth: _____ (month) _____ (day) _____ (year)

Semester for which you are applying?: spring summer fall 2019 2020

Phone Number: _____

Personal E-mail: _____

School E-mail (if applicable): _____

Home Address: _____

City: _____ State: _____ Zip: _____ Country: _____

Facebook Username: _____ Twitter handle: @ _____

Are you an International Student? yes no

Are you authorized to work in the United States? yes no

Have you applied for an FRC Internship before? yes no

Do you know any former FRC Interns? yes no

If so, whom?: _____

How did you hear about the FRC Internship Program?

Check as many as apply:

- | | |
|--|--|
| <input type="checkbox"/> Career Fair | <input type="checkbox"/> Pastor/Church |
| <input type="checkbox"/> College Professor | <input type="checkbox"/> Online Search |
| <input type="checkbox"/> Former FRC Intern | <input type="checkbox"/> Social Media |
| <input type="checkbox"/> FRC Event | <input type="checkbox"/> Radio |
| <input type="checkbox"/> Other _____ | |

EDUCATION

College/University: _____ GPA: _____

Major(s): _____

Minor(s): _____

Graduation Date: _____ (month) _____ (year)

Graduate School: _____

Course of Study: _____

Graduation Date: _____ (month) _____ (year)

ACADEMIC TRANSCRIPT

Official College/University transcripts should be requested early to allow for processing. Official transcripts can be sent via email to internships@frc.org or via mail to:

Family Research Council
Attn: Intern Director
801 G St. NW, Washington, DC 20001

RESUME

Please include your resume with your application. **Resume can be sent via e-mail to internships@frc.org**

WRITING SAMPLES

Please include 2 writing samples as a demonstration of your style and ability, as writing and research are pivotal aspects of this program. Samples can range in variety from school papers to blog posts. There is not a word count requirement, but brevity is appreciated.

Writing samples can be sent via e-mail to internships@frc.org.

INTERN DEPARTMENTS

ADMINISTRATION

The Administration team oversees Finance and Accounting, Human Resources, Facility Maintenance, and Constituent Services. Interns receive the opportunity to learn how the day-to-day operations of a non-profit organization work.

BRAND ADVANCEMENT

The Brand Advancement team is responsible for establishing continuity and consistency for FRC's message across its various platforms. Interns may work in a variety of capacities within the department such as: radio, graphic design, video, marketing, digital media, social media, and editing.

CHURCH MINISTRIES

The Church Ministries team focuses on building a network of culturally engaged pastors and churches by hosting regional and national events and establishing Culture Impact Teams (CIT) in churches. Interns will assist in recruiting pastors and churches to participate in events such as Watchmen on the Wall and the Call2Fall prayer initiative.

COMMUNICATIONS

The Communications team oversees FRC's media relations efforts, including production and distribution of news releases and op-eds, online communications, and FRC's radio programs. Interns will be responsible for transcribing interviews, tracking pertinent news, researching archives, and creating blog posts.

DEVELOPMENT

The Development department is responsible for acquiring FRC funding, including promoting, recruiting, and fundraising. Interns will have the opportunity to write impact reports, compile stories submitted by supporters, and assist in drafting marketing campaigns and grant letters.

EVENTS

The Events team is responsible for directing all major events for FRC, including donor events, national pastor briefings, and the Values Voter Summit, which is the largest gathering of social conservatives in the nation. Interns will assist in securing exhibitors for national events and scheduling logistics for staff, volunteers, and speakers.

FRC ACTION

FRC Action is the legislative affiliate of Family Research Council that seeks to educate and influence elected officials on Capitol Hill and in the States. Interns will assist in areas such as researching vital political races, writing backgrounders, attending fundraising events, and special research projects. Helpful skills include an ability to work under deadlines and strong knowledge of the American political landscape.

GOVERNMENT AFFAIRS

The Government Affairs team oversees FRC's work on life, marriage, religious freedom, and family issues, focusing on tracking legislation at the state and local level. Interns will be responsible for maintaining a legislative tracking system, analyzing bills, and organizing state and federal issue data.

POLICY

Our Policy experts are responsible for the development of public policy from a Christian worldview. In the Policy department, interns may assist in researching legal cases, case summary analysis, attending meetings on Capitol Hill, and researching current events, articles, and blog posts. **A pursuit of law is strongly suggested for interns looking to specialize in religious liberty and bioethics, but final placement will be determined by writing and research abilities.**

Specialties within the Policy department include:

Life, Culture, and Women's Advocacy
Marriage and Family
Religious Liberty
Bioethics

Which department(s) are you interested in? (Choose a maximum of 3)

1st Choice: _____

2nd Choice: _____

3rd Choice: _____

PERSONAL QUESTIONNAIRE

1. Describe your leadership experience and philosophy? **(250 word maximum)**
2. Where do you see yourself in 3 years? **(250 word maximum)**
3. How will this internship advance your career goals? **(250 word maximum)**

***Note:** Please type your answers in a Word document and send to internships@frc.org.

PERSONAL STATEMENT OF FAITH

A statement of faith should describe your Christian faith and how it is relevant to your involvement with FRC It should include, at a minimum, a description of your spiritual disciplines (prayer, bible study, etc.) and your current church membership or place of worship **(500 word maximum)**

***Note:** Please type your Statement of Faith in a Word document and send to internships@frc.org.

POLICY QUESTIONNAIRE

1. Why is it necessary to support socially conservative issues for the sake of freedom and liberty? **(250 word maximum)**
2. Why are you pro-life? **(250 word maximum)**
3. How should the government address the erosion of religious liberty due to changing views concerning marriage and sexuality? **(250 Word Maximum)**
4. Besides religious liberty and pro-life legislation, what is one of the most important policies for protecting the traditional family? **(250 word maximum)**

***Note:** Please type your answers in a Word document and send via e-mail to internships@frc.org.

REFERENCES

Please supply academic, professional, and pastoral letters of recommendation and contact information. Letters of recommendation can also be emailed to internships@frc.org or mailed to 801 G Street NW, Washington, DC 20001

Academic Reference *(This letter of recommendation should be written by a professor who can speak to your academic capabilities and preparation).*

First Name: _____ Last Name: _____

Title: _____

Phone: _____ E-mail: _____

Professional Reference *(This letter of recommendation should be written by a boss or supervisor who can speak to your professional demeanor, professional experience and work ethic).*

First Name: _____ Last Name: _____

Title: _____

Phone: _____ E-mail: _____

Pastoral Reference *(This letter of recommendation should be written by a pastor or spiritual leader who can speak to your heart to serve God and others).*

First Name: _____ Last Name: _____

Title: _____

Phone: _____ E-mail: _____

**Letters of recommendation should be requested early.*

Your application, writing samples, essay questions, resume, statement of faith, references, and transcripts can be sent via **E-MAIL TO internships@frc.org. E-mail IS THE MOST RELIABLE WAY TO GET MATERIALS SUBMITTED ON TIME!**

If E-mail is not an option, all materials can be sent by mail to: Family Research Council, c/o Intern Director, 801 G Street NW, Washington, D.C. 20001